

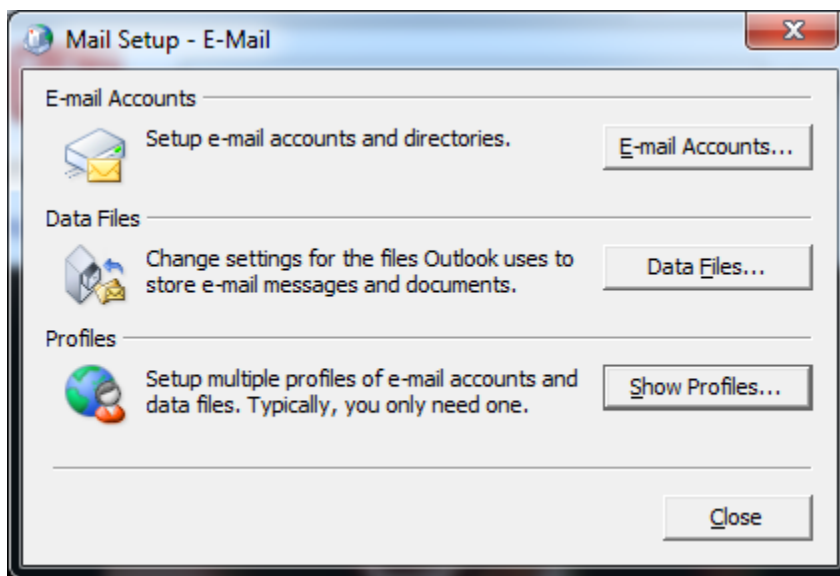
# Configure Advanced Technologies aka: AKO "Beta mail" in Outlook 2010

Revised by CW3 Michael J. Danberry from <https://militarycac.com> on 4 March 2012

NOTE: Before using the configuration instructions make sure you have the DoD root certificates installed on the computer. <https://militarycac.com/dodcerts.htm>

Configure your Mail account profile in Outlook 2010 by do the following:

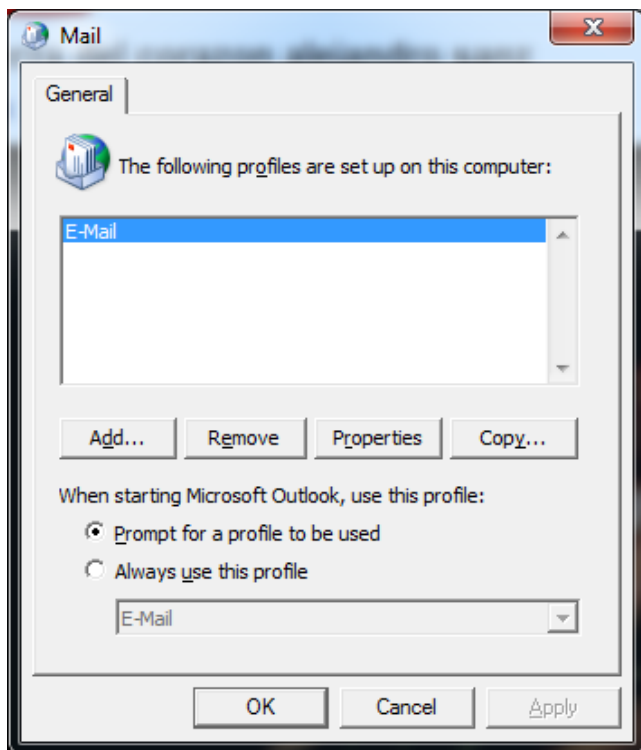
1. Go to **Control Panel**
2. Click on the **Mail** icon (if using Windows 7, click on User Accounts and Family Safety to get to the Mail icon)
3. Click on **Show Profiles**



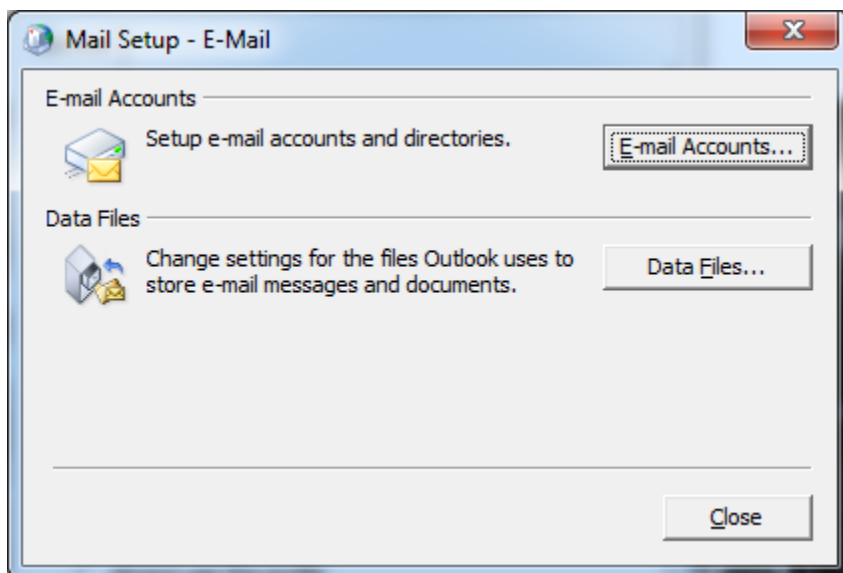
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4. You will have two options:
  - a.) You can add the Beta Mail account mailbox to an existing Outlook profile (Outlook 2010 allows you to view multiple exchange e-mail accounts under one profile). Select the Profile you want to add the mailbox to and click on Properties.



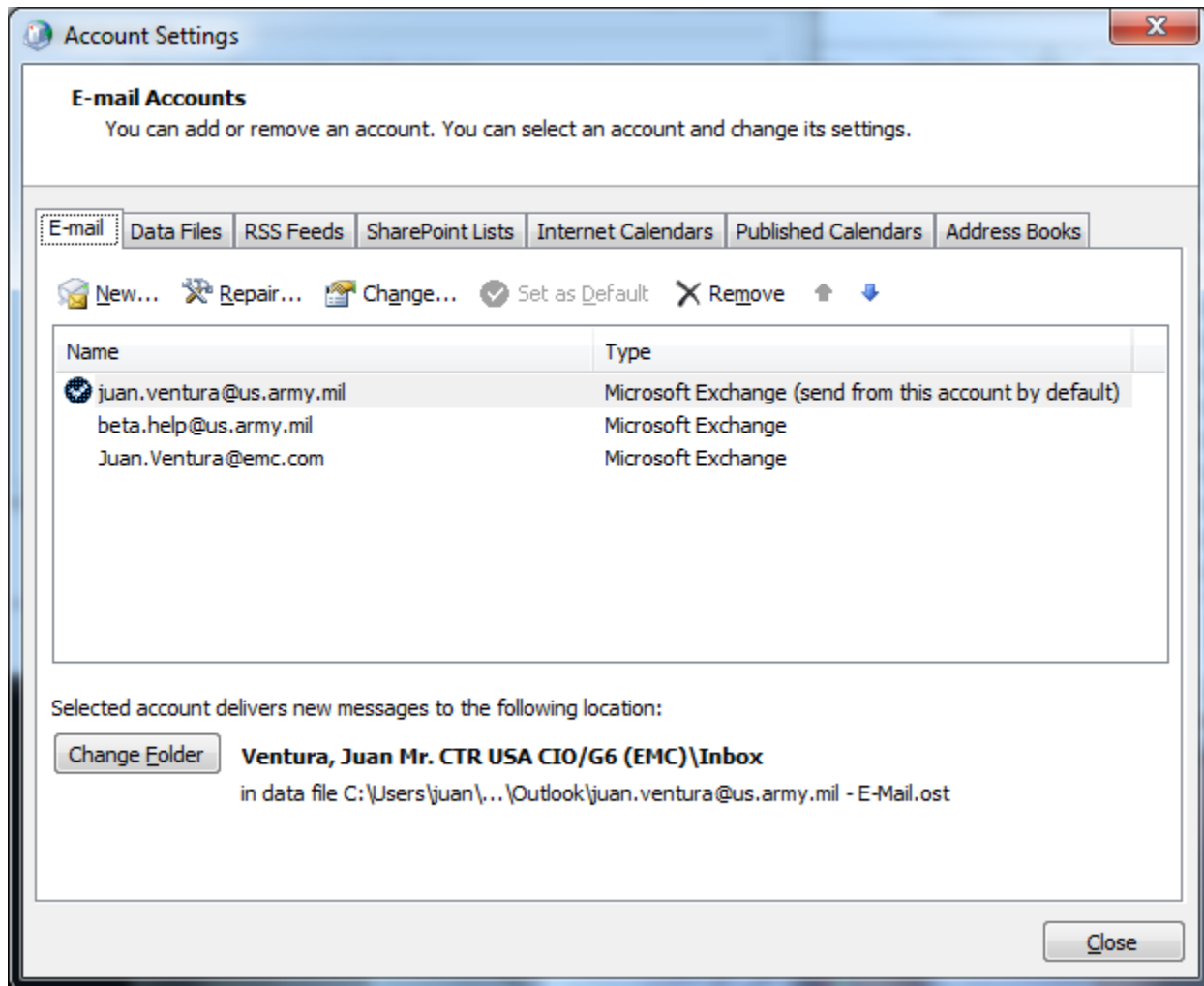
Click on E-mail Accounts



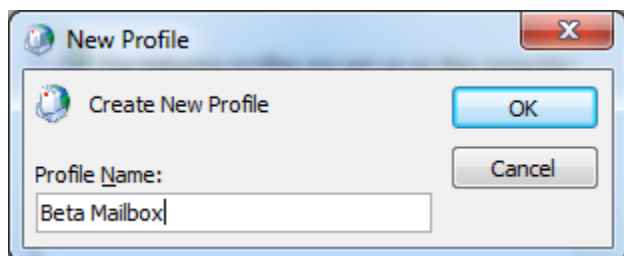
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In the E-mail tab, click on New... Continue to step 5



b.) The second option is to create a New profile, click on Add. Enter the name for the Profile and Click OK



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5. Click on **Manually configure server settings or additional server types** and then click Next

**Add New Account**

**Auto Account Setup**  
Connect to other server types.

**E-mail Account**

Your Name:   
Example: Ellen Adams

E-mail Address:   
Example: ellen@contoso.com

Password:

Retype Password:   
Type the password your Internet service provider has given you.

**Text Messaging (SMS)**

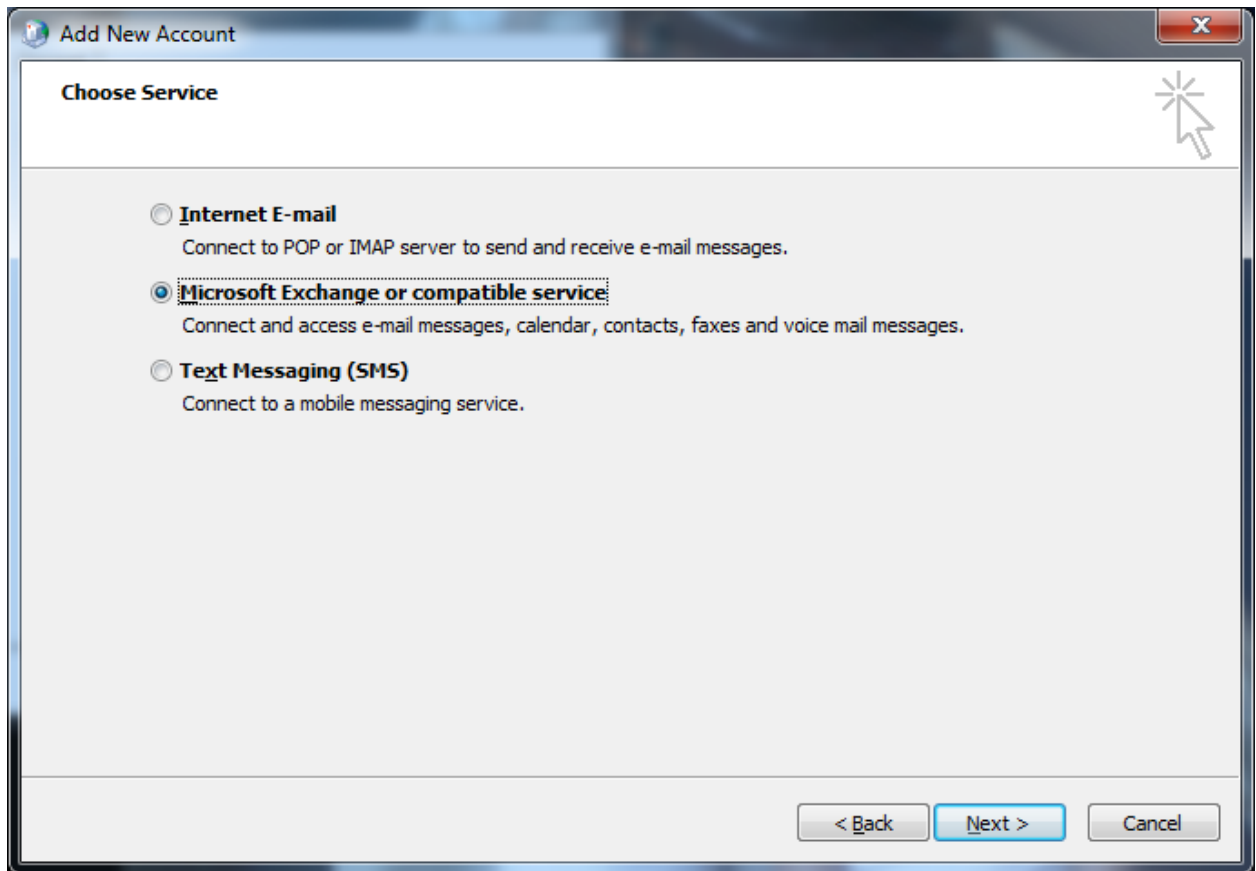
**Manually configure server settings or additional server types**

< Back   Next >   Cancel

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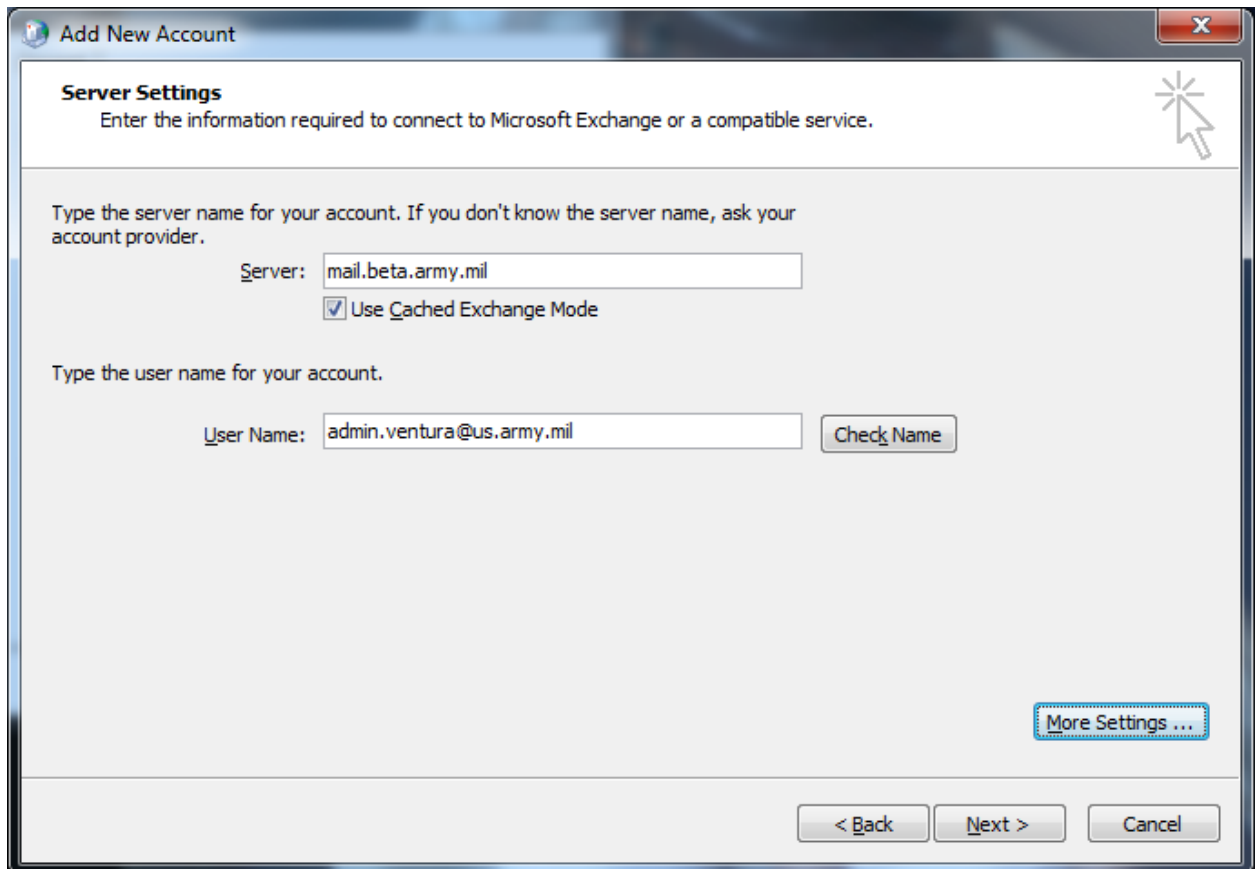
6. Click on **Microsoft Exchange or compatible service** and click Next



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7. In the Server field enter: **mail.beta.army.mil**  
In the User Name field enter your beta mail user id: [username@us.army.mil](mailto:username@us.army.mil)  
Click **More Settings**



**Add New Account**

**Server Settings**  
Enter the information required to connect to Microsoft Exchange or a compatible service.

Type the server name for your account. If you don't know the server name, ask your account provider.

Server:

Use Cached Exchange Mode

Type the user name for your account.

User Name:

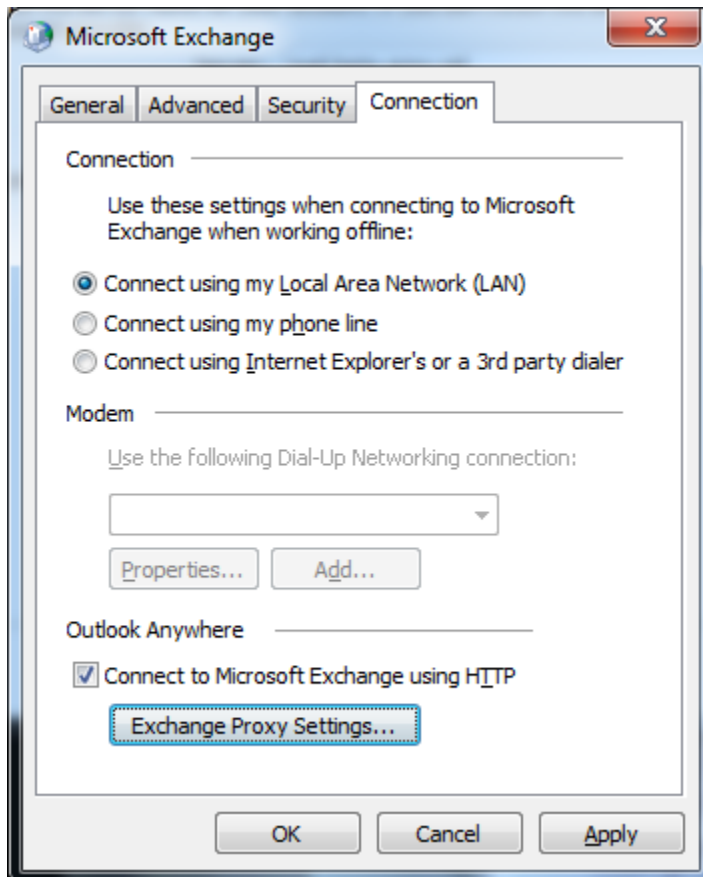
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## 8. Click the **Connection Tab**

In the Outlook Anywhere section check the **Connect to Microsoft Exchange using HTTP** check box

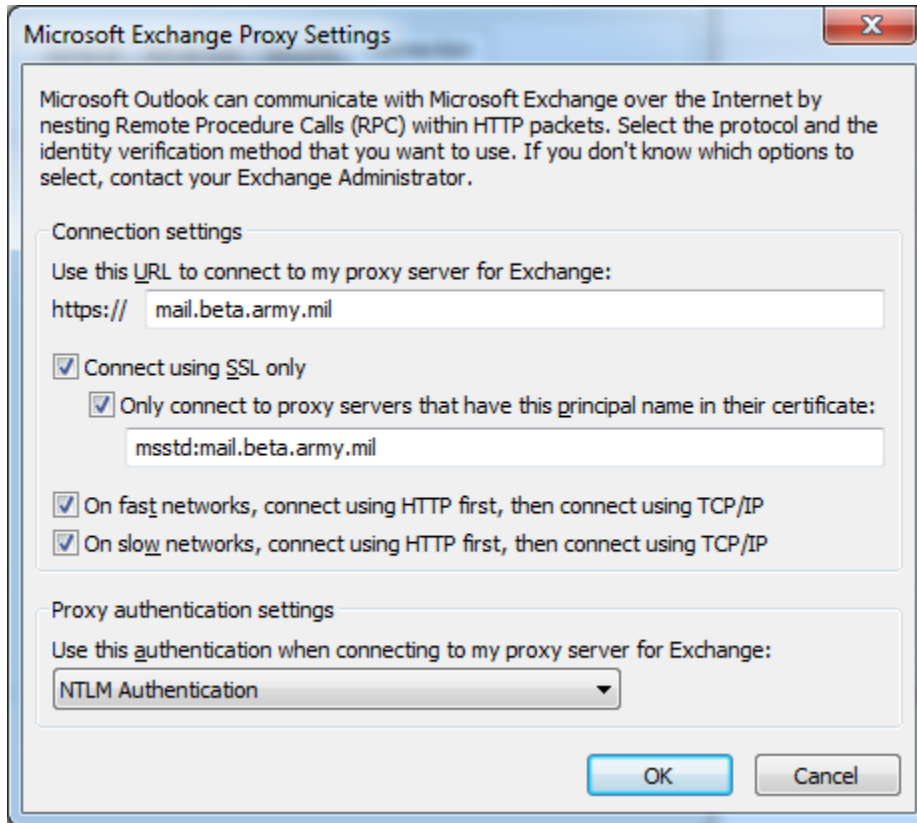
Click on **Exchange Proxy settings** button



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9. Configure the settings below:

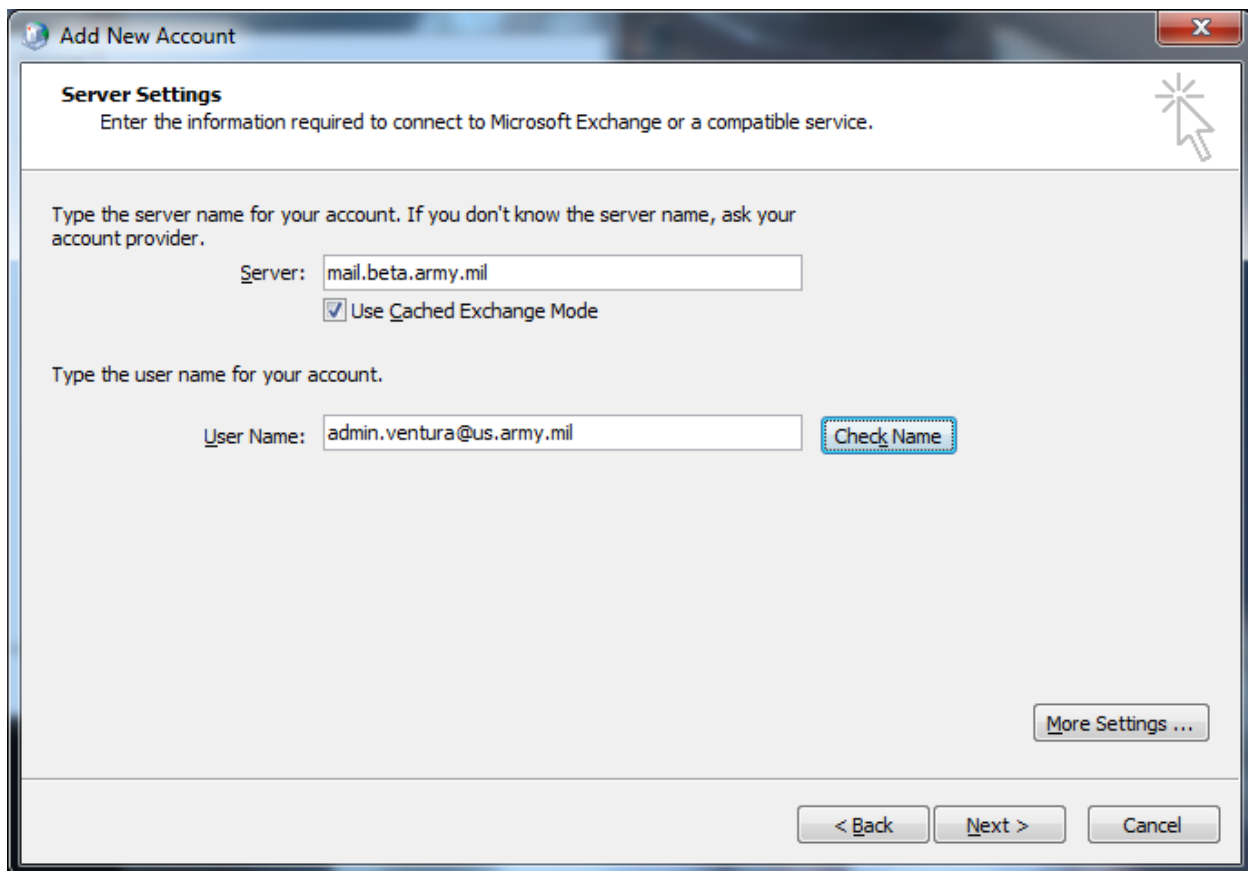


10. Click OK twice

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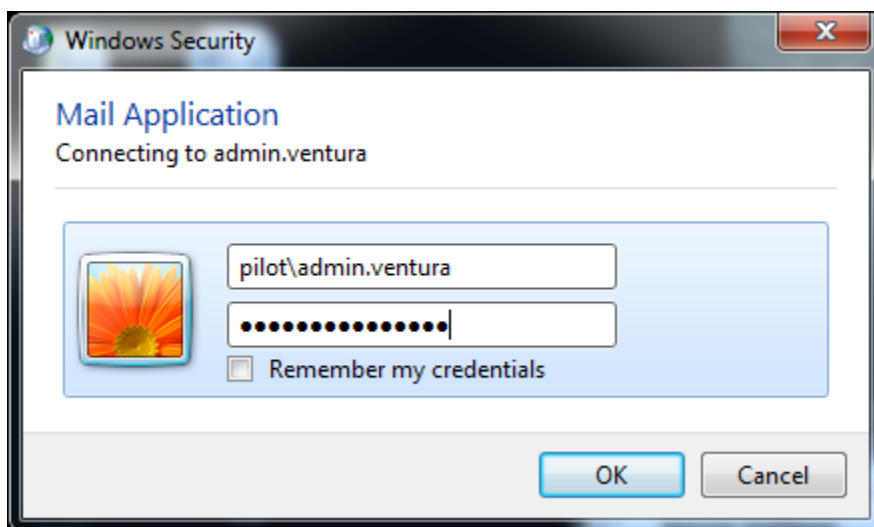
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11. Click on Check Name



12. At the logon window enter your Beta Mail account credentials. For username enter **pilot\username** with your Beta Mail account password.

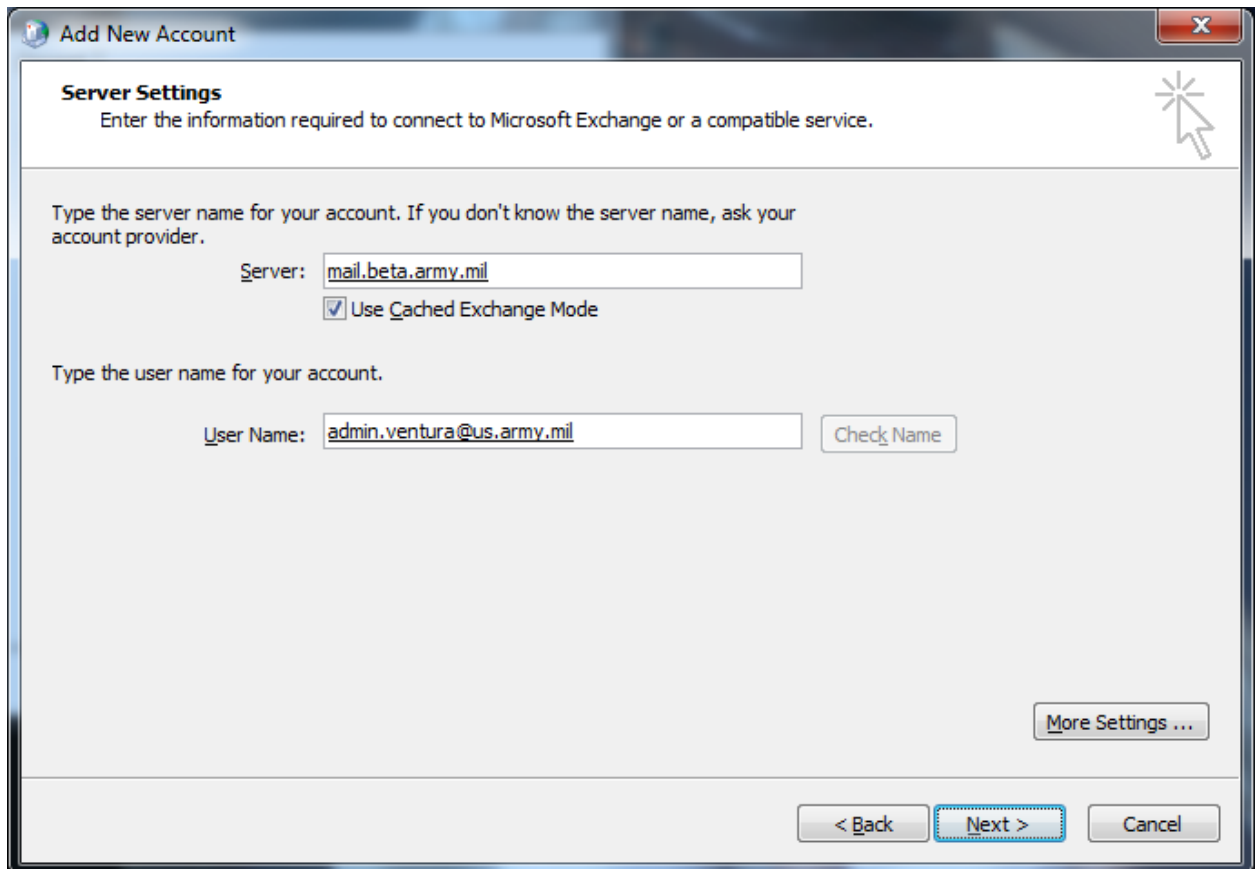
NOTE: If the @us.army.mil alias is added to the username, remove it



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13. The Server Name and User Name should be underlined if the account was verified on the server.  
Click Next



**Add New Account**

**Server Settings**  
Enter the information required to connect to Microsoft Exchange or a compatible service.

Type the server name for your account. If you don't know the server name, ask your account provider.

Server:

Use Cached Exchange Mode

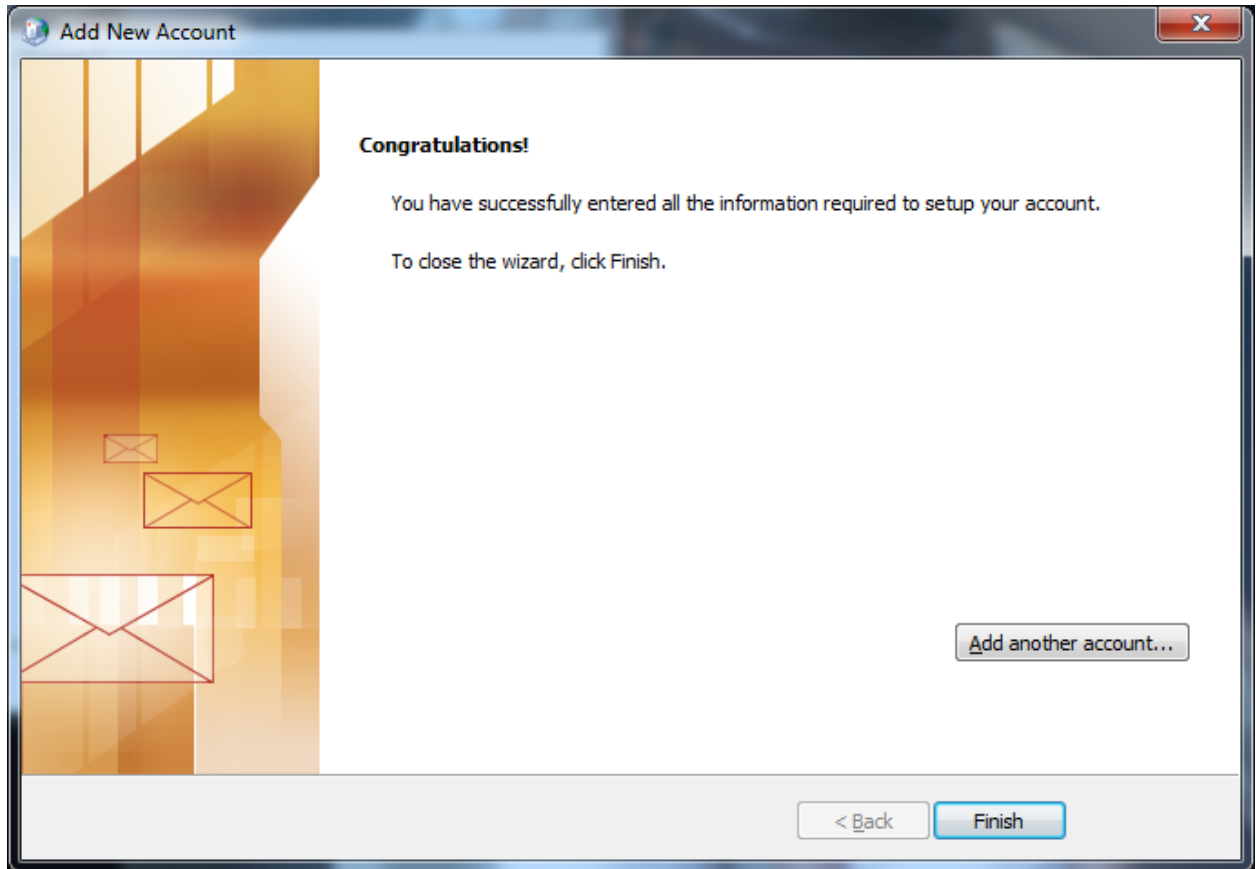
Type the user name for your account.

User Name:

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14. If the account was setup successfully, you will get the window below and click Finish



15. Launch Outlook and logon to the profile configured for your Beta Mail account.

Questions regarding using your CAC on your personal computer can be found at:  
<https://MilitaryCAC.com>